

MINUTES
NEIGHBORHOOD REVITALIZATION ZONE COMMITTEE
THURSDAY, JUNE 14, 2012 – 5:30 P.M.
TOWN HALL ANNEX COMMUNITY ROOM 3

I. ROLL CALL

Present: Nelson, Meyer, Gernhard, Baril
Staff: Cullen

The meeting was called to order at 5:30 p.m.

II. PUBLIC COMMUNICATIONS - None

III. APPROVAL OF THE MINUTES OF May 10, 2012

MOTION: To approve the minutes of May 10, 2012

Motion by Gernhard, seconded by Baril, so voted unanimously

IV. STAFF REPORT

A. PUBLIC WORKS

Tacoma Court/Midway Oval – A new light will be installed. The NRZ thinks this is a good idea.

Flint Court/Midway Oval – The NRZ also be installed at this location.

B. ZONING – PROPERTY MAINTENANCE CODE ENFORCEMENT

- 57 Central Avenue – The property owners are moving quickly to complete the re-modeling.
- 70-72 Central Avenue – A letter dated June 6, 2012 has been issued to address the activity of an illegal home occupation.
- 84 Central Avenue – A letter dated April 2, 2012 has been issued regarding rubbish/garbage. The letter was returned “unclaimed” on May 1, 2012. A second letter dated May 18, 2012 has been issued.
- 2-4 Knoxville Court/Pheasant Farm – A letter dated June 7, 2012 was issued for a building without a permit. There is poultry within 100 feet of the property line and an accessory building exists for housing animals.
- 49-51 Central Avenue – A letter dated June 7, 2012 has been issued to address unregistered vehicles and rubbish on site.
- 69-71 Midway Oval – Inquiries were made as to why a letter was not sent out to address the issue of rubbish and a junkyard with vehicles. Staff will forward this concern to the Town’s enforcement officer.
- 19 Fitch Avenue – Inquiries were made about a letter being issued for unregistered vehicles being on site.

C. COMMUNITY DEVELOPMENT

A Public Hearing was held in conjunction with the new Community Development Block Grant application that was submitted to the State of Connecticut last week. The application progress is long and detailed. The purpose of the grant application is to secure an additional \$300,000 from the State of Connecticut for housing rehabilitation funding.

D. COMMUNITY POLICING - No officer was available.

V. NEW BUSINESS

It was noted that the first duplex on the right on Providence Court has an existing pool on site with no fence. Staff will notice the Inspection Service Office.

VI. OTHER BUSINESS

It was noted that the owner at 24 ½ and 24 Midway Oval will not sign a complaint about the garbage cans out front all the time, as well as in a common garbage can area. Staff will forward this concern to the Town's enforcement officer. An addressing issue was brought up regarding a request to change the house numbers to A and B.

VII. ADJOURNMENT – The meeting adjourned at 6:30 p.m.

Lisa Gernhard, Secretary
Neighborhood Revitalization Zone Committee

Prepared by Susan Cullen, Planner II